



Alexandria Central School
September 2015 Newsletter



2015-2016 School Year

Alexandria Central School

34 Bolton Avenue, Alexandria Bay, NY 13607

Phone: 315-482-9971

Website: www.alexandriacentral.org

The Alexandria Central School District considers all applicants for employment without regard to race, color, religion, sex, national origin, age, disability, marital status, or veteran's status in accordance with federal, state, and local laws and provides equal access to the Boy Scouts and other designated youth groups.

Kyle Faulkner, Superintendent
Julie Ludwig-Landy, Secondary Principal
Amy St. Croix, Elementary Principal

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Stephen Dreizler
Suzanne Hunter

Brianne Kirchoff, School Business Manager
Kim Carpenter, Secretary to Superintendent/District Clerk
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Anne Remington, Cook Manager
Darin Trickey, Head Custodian



Alma Mater

*Let's join in song to the school that we love
She stands in her glory all others above
She hopes for the victory
With courage she'll fight
Let's hold a torch for the Purple and White*



Alexandria



We Are ONE

Kyle Faulkner, Superintendent

Welcome back to ACS! Although the summer seems to fly by too quickly, I still get excited about the beginning of the school year. The enthusiasm that the students display on that first day is always something that I look forward to as it reminds me of why I am in this profession. I know the faculty and staff share that feeling.

I wanted to let you know that we will be introducing a new theme for Alexandria Central during the 2015-2016 school year. We are focusing on diversity and the idea of tolerance and acceptance of all people regardless of who they are or what they choose to believe in. In an effort to model that desired behavior our motto or brand this year will be "WE ARE ONE!" You will see that phrase on signs throughout the building as you enter in September. Our teachers and staff will be integrating it and all it means into the daily lives of our students during the year. We will be offering a variety of presentations to our students in an attempt to show them the importance of accepting differences in all of us. Please understand that this is NOT an attempt to promote certain beliefs or lifestyles, but rather a way to educate our students and enforce the idea that we are all in this together and the way to succeed in life is to respect everyone for who they are. We are truly very excited about this theme as we think it will help us foster and continue to build upon a positive and caring environment for our school and our community.

Our capital project was sent to the State Education Department this summer for review and approval. We anticipate that it will be approved by December or early January. This will allow the bids to go out in a timely manner with the actual project beginning late next spring. As you may recall, the main focus will be upgrades to the heating system in both the school building and the bus garage. We will also be replacing windows in both buildings as well as refurbishing the auditorium. The project is scheduled to be completed by the end of the summer of 2017.

I am pleased to let you know that we have some new teachers joining our faculty this year. George Haag will be teaching 7th and 8th grade science as well as a section of chemistry during this school year. Mr. Haag, who is from Rochester, has a Bachelor of Arts in both Chemistry and Biochemistry from Case Western University as well as a Master of Science in Biochemistry and Molecular Biology from UCLA.

Estee Wagoner Kahrs will be teaching math for grades 5 and 6. Estee is a native of Alexandria Bay and received her Bachelor of Arts and her Master of Science in teaching from SUNY Potsdam.

Heather McIlrath will be teaching 7th and 8th grade ELA for us this year. Heather has her Bachelor of Arts from Trinity Christian College and her Master's degree from SUNY Potsdam.

Please remember that Open House will be on September 2nd this year from 6:00-8:00pm. This will allow the students to familiarize themselves with the building and to meet their teachers prior to the first day of school. We are looking forward to a rewarding year for all of our students and we will continue to work as hard as necessary to ensure their success. Please do not hesitate to contact me with questions or concerns.

Respectfully,
Kyle L. Faulkner

OPEN HOUSE for GRADES UPK-12
WEDNESDAY, SEPTEMBER 2
6:00-8:00pm

Alexandria



We Are ONE

Julie Ludwig-Landy, High School Principal

New beginnings are a powerful thing - whether it's a new day, a new week, or a new year. Each new beginning allows us to reflect on where we have been and who we are now. It also gives us an opportunity to build on our experiences and move forward to who we want to be.

This new school year as we move forward, we will work together to build a culture of understanding that respects the individuals that we are and the community we live and learn in. We all strive as leaders and learners in this community to create opportunities that provide everyone the ability to explore individual strengths and differences, and to excel.

We have much to look forward to as the school year begins. Teachers are ready to share the skills and concepts with students that will help them to excel academically in each course, and as problem solvers and learners in the school and community. Our staff is preparing for the many extra-curricular activities including sports, music, theater and clubs that give students the chance to explore their interests and demonstrate their talents.

Throughout this school year my hope is that we all take the time to reflect on our progress, to accept and provide feedback to each other respectfully that allows us to grow as individuals, as classes, as a district and as a community. Each day is an opportunity to move forward and create a culture that makes us all stronger, that makes us ONE.

As always, please feel free to contact me through email (jludwig@alexandriacentral.org) or by phone (315) 482-5113, ext. 2.

I look forward to our new beginning and welcome everyone to the 2015-2016 school year.

Happy New Year,
Julie Ludwig-Landy



Standards Days for 2015-2016

Dismissal at 11:15am

November 13

January 29

April 8

- Our newsletter is available on the ACS website for your viewing. If you no longer want to receive a copy in the mail, please contact Kim Carpenter: phone: 482-9971 ext. 1 or email: kcarpenter@alexandriacentral.org
- Supply list for grades 7-8 can be found on the home page of the ACS website!





Amy St. Croix, Elementary Principal

As our beautiful sunsets on the river turn into crisp fall days, we begin yet another exciting school year. With the 2015-2016 school year upon us, our teachers have been working hard throughout the summer months to enhance curriculum, teaching strategies, and prepare for the return of our students.

The 2015-2016 school year is going to bring about a very exciting academic shift for Alexandria Elementary. Beginning this school year, our Pre-K through 4th grade students will receive standards based report cards that are aligned to the Common Core Standards and reflect updates in our curriculum and instruction. The report cards will include category titles and descriptors, which will reflect NYS Standards (based on the Common Core Learning Standards), grading keys reflecting student progress toward State Standards (4-1 scale), and learning behaviors reflecting student skills necessary for our students to be successful learners.

As our 5th and 6th grade students begin departmentalized instruction, having one teacher per subject area, they will be graded on a traditional numerical evaluation scale. Our 5th and 6th graders will meet both Common Core Learning Standards and the NYS curriculum mandates for students in grades 5-8.

As school begins and our first marking period gets underway, parents will receive more specific details, in regard to our new report cards. Stay tuned!!

We are excited to announce that Open House is scheduled for Wednesday, September 2, 2015, from 6:00-8:00 P.M. We encourage parents to bring in their child's school supplies to Open House. This will alleviate your child from having to transport a large number of supplies, on the school bus, during the excitement of their first day of school.

Simply as an attendance reminder, we would like to remind parents that school starts at 8:13 A.M. All students are expected to be in their classrooms and ready for instruction to begin at 8:13. Students arriving after 8:13 will be marked tardy. As always, students will have an opportunity to eat breakfast prior to the start of the school day.

I would like to extend a very gracious thank you to Mr. Trickey and our Custodial Staff, as they diligently worked to prepare our building for the opening of school. They have spent a great deal of time moving classrooms and preparing for students. With that said, some changes have taken place with teacher assignments for the upcoming school year that I have highlighted below:



Grades Pre-K through 4

Pre-Kindergarten: Mrs. Bearup
Kindergarten: Mrs. Lynch and Ms. Silva
Grade 1: Mrs. Ball, Mrs. Putnam, and Mrs. Ventiquattro
Grade 2: Mrs. Cullen, Mr. Hudon, and Mrs. Morgan
Grade 3: Mrs. Cranker and Mrs. Heath
Grade 4: Mrs. Martin and Mrs. VanCour

(continued)



Ag Department Awarded Grant Mr. Campany

The Alexandria Central Agriculture Department has just received word that they will be receiving a \$25,000 grant from the Monsanto Company. This money is to be used primarily to install a heating system into our greenhouse. A major component of the grant is to promote food production through education and practical application. All students will have a greater opportunity to use and work in the greenhouse. Hydroponics, aquaculture, and propagation are just a few of the activities the students will have available to them. The greenhouse will be extensively used in the new 5th - 8th grade agricultural ten-week introductory program starting this school year.

FFA Summer News ~ Mr. Campany

- The Alex Bay FFA has been having a great summer and enjoying many educational and recreational activities.
- Our annual summer picnic was held at the Scenic Park in the Bay in June with nearly 20 members in attendance.
- The chapter has been competing at the local county fairs. Victor, Garrett, Nisa, and Zach competed at the Jefferson County Fair and Trenton Service represented the Bay at the Lewis County Fair.
- Fifteen members travelled to the NYS FFA Leadership Camp and spent the week of July 26-31 there.



Lewis County Fair:
Trenton Service



Summer Camp: Front row: Victor Wallace, Hayley Neuroth, Erina Haddock, Emily Davis, Mackenzie Hyde, Jacob Hunneyman

Second row- Serenity Neuroth, Alex Hansson, Sam Felicia, Zach Patterson, Emily Massa, Ashley Hunneyman

Third row- Alex Swanson, Jordan Felicia, Trenton Service



Jefferson County Fair: left to right- Victor Wallace, Garrett Wardell, Nisa Rivera, and Zach Patterson



Summer Picnic





High School Counseling News

September 2015

Submitted by Kevin Durr, 9-12 School Counselor



Seniors:

In September and October, I invite all parents to be a part of the "Senior Interview" process. During the interview, I will provide you the latest information for attending a 4-year or 2-year college, joining the military, attending a technical college, or joining the work force. We will discuss the steps needed to reach student's goals, which may involve completing college applications, developing resumes, and completing all necessary graduation requirements. In addition, we will review credits earned thus far, and will discuss grade point averages and class ranks.

I will also provide you with the latest scholarship information, including how to apply for financial aid, work-study opportunities, grants, and student loans. These 30 minute meetings will be taking place in my office during the school day or at an agreed time after school hours. Please contact me directly at 482-9971 ext. 3070 or kdurr@alexandriacentral.org to set up the interview.

College Bound Seniors:

Now is the time to narrow your list of colleges that you are interested in applying to. All applications can be found on the web, with all SUNY schools being found on www.suny.edu/student and Common Application being www.commonapp.org. If you are still somewhat undecided about a college, visit the campus! Many colleges have Open House programs that include detailed information about the campus, and provide a campus tour. Review the following:

- Does this college have an application fee to apply? If so, how much is it?
- Does this college require an admissions exam like the SAT or ACT? If so, do I still need to take one of these exams? When is the deadline to register? Seniors who want to take or retake one of these exams must do so no later than the December test date. The deadline to register for this exam is in early November!
- Does this college require letters of recommendation? If so, how many? Who should I ask to write me a letter of recommendation?
- Does this college require an essay to be considered for admission?
- Some colleges do require essays so that they can get to know more about a student. The essay topic is usually a general question related to the students' interests, goals, or significant life experiences.
- What is the deadline to apply to this college?
- Should I apply early decision or early action? Early Decision is a binding early application program for all fall freshmen and can only be used for one college choice only- preferably the top choice college. Early action is a non-binding early application program for all fall freshmen. Early action does not require students to withdraw their applications from other institutions if they are accepted.

Scholarships:

All seniors will receive the "Alexandria Central School Scholarship Packet" during the Senior Interview. This packet contains useful information about the numerous state and national scholarships that are available to students who apply. There are also many websites that contain comprehensive information about scholarships and financial aid. Some websites recommended include:

www.fastweb.com

www.hesc.com

www.petersons.com

www.collegeboard.com



(Counseling News continued)

There are thousands of dollars available to interested students! The key is **applying** for these scholarships in a timely manner. Keep in mind that most scholarship applications will require letters of recommendation, and an essay. See Mr. Durr for more information or visit our website, where all scholarships are available for downloading!

Important Dates for 2015-2016

<u>Test Date</u>	<u>S A T</u> *	<u>Register by</u>
October 13	www.collegeboard.com	September 3
November 7		October 9
December 5		November 5
January 23		December 28

<u>Test Date</u>	<u>A C T</u> *	<u>Register by</u>
September 12	www.act.org	August 7
October 24		September 18
December 12		November 6

* Fee waivers are available for students in the free or reduced lunch program. Registration is best done online.

Time Frame for Senior Year

October 5	Higher Education Day / Night @ JCC from 5:00pm – 7:30pm
September – October	Senior Interview with parents and School Counselor
September – December	Visit Remaining Colleges
	Talk to College Reps at ACS
November 1	Make final list of colleges
November 19	WorkForce 2020
November 1 – December 15	Request Teacher Recommendation
	Finish Personal Essay
	Update Resume
	Complete College Applications
January 1 – February 15	Apply for Financial Aid (FAFSA) * After taxes
	Apply for Scholarships
March 15 – April 15	Acceptance letters arrive
May 1	Choose your college & Send deposit
	• Community Colleges accept throughout the year, and require no specific timeline



Juniors:

What should college bound juniors be doing in terms of post graduation plans?

- Take the PSAT exam, offered at Alexandria Central School on October 14th! This is a great way to prepare for the SAT exam.
- Start your college search! Think about your abilities, preferences, and personal qualities. Think about what you may want to study in college. What are your favorite/strongest subjects in high school? Research majors and careers! Check out the following websites: www.collegeboard.com, www.hesc.org, www.nycareerzone.com.
- Register for the SAT or the ACT in the spring. Registration materials are available in the Counseling office, or students may register online at www.collegeboard.com OR www.actstudent.org
- Review your junior and senior year classes with your school counselor. Schedule yourself for challenging classes.
- Visit colleges of interest over this year and speak to college representatives that are visiting the school - check our website for the latest information.
- Enrich yourself and enhance your personal resume by getting involved! Be active in extracurricular activities at school, volunteer your time for a community organization, and get an interesting job or internship.



Juniors and Seniors:

The Jefferson-Lewis Association for Counseling and Development will be sponsoring “**Higher Education Night**” on **Monday, October 5th, from 5:00-7:30pm at the Jules Center on the campus of Jefferson Community College.** There will be numerous representatives in attendance from all over the state and country. This is a great opportunity for students and parents to meet with college, financial aid, and military representatives on a one-to-one basis. Choosing a college is a major decision, and doing research is imperative to making the most informed choice. When researching colleges, students should consider location, size, program of study, and financial aid. Please take advantage of this opportunity and attend Higher Education Night!

Sophomores:

What should college bound sophomores be doing in terms of post graduation plans?

- Start your college search! Think about your abilities, preferences, and personal qualities. Think about what you may want to study in college. What are your favorite/strongest subjects in high school? Research majors and careers! Check out the following websites: www.collegeboard.com, www.hesc.org,
- Enrich yourself and enhance your personal resume by getting involved! Be active in extracurricular activities at school, volunteer your time for a community organization, and get an interesting job or internship.

Freshmen:

- Making this year a positive one is key for your success throughout high school. Get involved! Join a club or athletic team.
- Having a difficult time adjusting to the rigors of high school? Please see Mr. Durr about meeting with a peer tutor out of your study hall time. Starting in October, peer tutoring will be available.
- Doing well in school? Offer your time as a student tutor or teacher/office aide! Students earn .25 credits for their efforts.

SCHOOLTOOL

Alexandria Central School is moving to a new School Management System called SchoolTool, which will be replacing our current program, Web2School. Your current login information will be switched over to the new program, which will be online in early September. This new system is very user-friendly and has been adopted by almost every school district in NY State. Navigation is very similar to Web2School and you will find the same information available online. Please contact Kevin Durr if you have any questions.



Please visit our school website at:
www.alexandriacentral.org to view:

- our newsletters in color (*go to: “Quick Links”; click on “ACS Newsletter”*)
- our sports schedules (*go to: “Quick Links”; click on “Athletic Schedules”*)
- our calendar (*located at the top of our home page*)



MRS. REILLY High School Social Studies & JCC EDGE

Welcome Back ACS Students! I'm looking forward to working with the Juniors and Seniors who will be enrolled in my Social Studies and SUNY Jefferson EDGE classes. As summer winds down and you head out for back-to-school shopping, please consider the following list of recommended supplies. This list applies to all of the classes I teach.

3 Ring Binder, 2 inches or larger with pockets (if you can't find a binder with pockets, please insert a folder with pockets)

- Paper (loose leaf or notebook)
- Pens (blue or black)
- Pencils
- Highlighter(s)
- SB thumb drive



◆ Attendance Policy

It is the belief of the Alexandria Central School District that opportunities for students to achieve their fullest potential are maximized by regular school attendance that allows a student to take advantage of full interaction with his or her teachers and peers. Alexandria Central School also believes that class attendance is a major component of academic success, and that improved student achievement will reduce the dropout rate. Therefore, it is the goal of Alexandria to provide for the early identification of attendance problems and to establish effective methods to address such problems. Successful implementation of this policy will require cooperation among all members of the school community, including parents, students, teachers, administrators and support staff.

Commencing on July 1, 2002 each student's presence or absence shall be recorded (in writing or electronically) in a register of attendance during each period of scheduled instruction. In non-departmentalized PreK-8 grades, school districts must record each pupil's presence, absence, tardiness and early departure once per school day. Scheduled instruction shall include actual instruction or supervised study activities. Any absence from the school day or portion of the day shall be recorded in the register as excused or unexcused. In addition, any student's arrival late or departure early from scheduled instruction will be recorded as excused or unexcused.

For safety reasons under this policy, elementary parents are asked to call school prior to 8:30 AM if their child will be absent. A note to be handed in the day before will also work.

The register of attendance shall be reviewed by the principal in charge of each school building. The principal shall be responsible for addressing students' unexcused absences, tardiness and early departures from scheduled instruction. The principal will notify parents or guardians of any unexcused absences, tardiness or unexcused early departure and remind them of the attendance policy.

Students who have an unexcused absence, late arrival or early departure from scheduled instruction will be subject to a series of incremental interventions including counseling, loss of privileges, warnings, suspension and any other disciplinary penalties available under the Code of Conduct.

Students (of compulsory school age) with excused absences will be given the opportunity to make up work in order to gain course credit. If the absence is excused, the student is to arrange with his or her teacher for an assignment to make up the missed work. Make up opportunities must be completed by a date specified by the teachers. Upon the completion of the assigned make-up work, the student shall be deemed to have attended the class(es) missed.

If and when a student is in jeopardy of being denied course credit due to their poor attendance record, the teacher or designated attendance employee shall notify the parents or person(s) in parental relations. Before a student is denied credit for poor attendance, the teacher or principal shall meet with the student to discuss the possibility of completing assigned make up work.

Students with perfect attendance for one full school month shall be awarded with an attendance certificate and later recognized at a school-wide assembly program or other appropriate event.

Alexandria Central shall annually review this attendance policy and make any revisions necessary in order to improve student attendance. This review shall include an examination of current intervention strategies, as well as the development of new and effective intervention strategies to improve school attendance, thereby improving students' performance.

Alexandria Central will provide each teacher, student and his/her parent or guardian, with a copy of the attendance policy at the beginning of each school year and shall make copies available to any other member of the community upon request to the school office.

◆ Alexandria Central School Board Policy: Cafeteria Charge Policy Adopted: 5/26/09

Charging a meal is a courtesy we extend to our students and staff in the event they forget or lose their lunch money.

1. Students and staff may charge up to \$5.00.
2. Students and staff will not be allowed to charge more meals once the \$5.00 limit has been exceeded until the outstanding charges are paid in full.
3. The only thing permitted to be charged is a complete meal or milk. Snacks, ice cream, extra sandwiches, etc. may not be charged.
4. Our point-of-sale system will track all charges and payments.
5. A student or staff member who has unpaid charges can be refused a meal. That is not our goal and every effort will be made to ensure that students get something to eat.
6. The parent must send a lunch with the child until the charges are paid. If a child shows up without a lunch, we will provide a one time a-la-carte item and milk to the child so that he/she will not go hungry that day. However, the parent must pay for the a-la-carte item.
7. If after reaching a maximum of \$5.00, a child continues to show up without a meal, Social Services may be contacted.

Please Note: Prices in Cafeteria are as follows:

Breakfast – \$1.10; Lunch - \$2.10 (increase); Milk- \$.50

September menus are included in this newsletter.



◆ **Board of Education**

The voters of the district elect each of the seven members of the Alexandria Central School District Board of Education. Board members serve for three year terms without pay and are responsible under state law for establishing the policies governing the operation of the Alexandria Central School District.

Regular meetings of the Board of Education are held on the *fourth* Tuesday of the month (unless otherwise noted) beginning at 6:30 p.m. The Board provides opportunities for members of the community to speak at the end of the meeting. Residents may address the Board by making statements, requesting information, and presenting particular viewpoints. The public is invited to attend all meetings of the Board on those dates listed in the calendar.

Board of Education decisions affect the education of all of our children as well as the well being of our communities. The Board can better represent its constituents when members of the community take the time to observe the Board in action, ask questions and express opinions. The Board is pleased to have residents at the meetings and encourages participation.

◆ **“NO CHILD LEFT BEHIND QUALIFICATIONS FOR TEACHERS AND PROFESSIONALS”**

In accordance with federal and state regulations governing the recently enacted “No Child Left Behind” Act, we must inform you of the professional qualifications of our teaching staff. You are entitled to know, at a minimum, the following:

- A. whether the teacher has met State qualifications and licensing criteria for levels and subject areas in which the teacher provides instruction
- B. whether the teacher is teaching under emergency or other provisional status through which State qualifications or licensing criteria have been waived
- C. the baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree
- D. whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you should require any of this information, please contact the district office.



◆ **Student Internet Use Rules and Responsibilities**

Students will be granted access to the school computer network provided they conduct themselves in a considerate and responsible manner. Student use of computers and the Internet must be in support of education and research and must be consistent with academic expectations of the Alexandria Central School. Access is a privilege, not a right. Therefore, based on our acceptable use policy, the system administrator will deem what is inappropriate use, and their decisions are final. The system administrators may deny access at any time and reserve the right to review any material on user accounts in order to make determinations on whether specific uses of the network are inappropriate.

Transmission of any material in violation of U.S. or Senate regulations (including copyrighted, threatening, or obscene materials) is prohibited. Use of commercial activities, for-profit organizations, product promotion, political lobby or illegal activities is strictly prohibited. Use of public property for personal gain is a felony, and the violator is subject to prosecution.

◆ **Student Conduct on School Buses**

The Board of Education believes it is crucial for students to behave appropriately while riding on district buses, to ensure their safety and that of other passengers, as well as to ensure the least possible distraction for bus drivers.

All students are expected to use seat belts and to maintain good conduct while traveling to and from school. Excessive noise, pushing, shoving and fighting will not be tolerated. It is also important that those waiting for buses conduct themselves properly with respect to the rights and property of others. Parents are reminded that bus transportation for students is a privilege which may be suspended due to misbehavior.

The Superintendent of Schools is directed to develop regulations for student conduct on school buses, to include standards for behavior, procedures, and appropriate disciplinary measures.

On buses, it is the responsibility of the school bus driver to maintain order. In this connection, he/she must communicate closely with the appropriate principal or his/her representative. If a student becomes a serious disciplinary problem on a school bus, the Superintendent or principals may suspend his/her transportation privileges.



◆ **State of Pesticide Use Through The Integrated Pest Management Plan (IPM)**

Integrated Pest Management (IPM) is an effective and environmentally sensitive approach to pest management that relies on a combination of common sense practices. IPM programs use current and comprehensive information on the life cycles of pests and their interactions with the environment. This information, in combination with available pest control methods is used to manage pest damage by the least economical means that pose the least possible hazard to people, property and the environment. IPM programs take advantage of all pest management options possible, which include but are not limited to the judicious use of pesticides. Understanding pest's needs is essential in implementing the IPM effectively. Pests seek habitats that provide basic needs such as air, moisture, food and shelter. Pest populations can be prevented or controlled by creating inhospitable environments by removing some of the basic elements pests need to survive or by simply blocking their access into buildings. In the event that these actions are not effective, IPM may require that pests be managed by other methods such as traps, vacuums, biological controls or pesticides. This notice is to inform you of the Integrated Pest Management Program of this school.

Schools are required to maintain a list of staff and persons in parental relation who wish to receive forty-eight hour prior written notification of pesticide applications at relevant facilities and procedures on how to register with the school to be on a list for notification.

To be placed on a list to receive 48-hour notice of pesticide application, please send notice to Mrs. Carpenter at 34 Bolton Avenue, Alexandria Bay, NY 13607. Please include your name, student's names, address and phone number.



◆ **Health and Safety News**

In accordance with the Federal EPA Asbestos Hazard Emergency Response Act (AHERA), all public and private K through 12 schools in the United States are required to inspect their facilities for asbestos every three years. An additional requirement of the regulation is that parents and staff are to be informed that the inspection was done. Alexandria Central School facilities have been inspected for both friable (crumbles easily) and non-friable materials which contain asbestos. The last inspection was done in December 2014 by Mr. Darin Trickey, Head Custodian and Ms. Linda Shaw, Asst. BOCES, Health & Safety Coordinator. The results of the re-inspection indicated that all the asbestos materials in the school buildings are in good condition and the District will continue to manage them in place as recommended by the accredited management planner. The results of the re-inspection are on file in the school district's main office. Anyone wishing to view the Management Plan may do so Monday through Friday between 8:00 a.m. and 3:00 p.m. at the district office.

◆ **Emergency Response Plan**

In accordance with regulations of the Commissioner of Education, the district has developed an Emergency Response Plan to safeguard the safety and health of students and staff, as well as, district property, in the event of a true emergency.

Each year the school will stage a "test" or drill of the Emergency Response Plan, including practice in sheltering students and staff, and an early dismissal. Parents/Guardians will be informed of any such "test" at least one week prior to the drill.

The district Emergency Response Plan includes the following:

- definitions of "emergency" and procedures to be followed to activate the plan
- designation of a control center in anticipation of or in response to an emergency
- identification of sites of potential emergencies
- procedures for coordinating the use of district resources and personnel during emergencies
- identification of district resources which may be available for use during an emergency
- plans for taking the following actions, if appropriate: school cancellation, early dismissal, evacuation and sheltering
- procedures for obtaining advice and assistance from local government officials





◆ **Closing School Under Emergency Conditions**

When weather conditions or other emergency situations dictate, we may cancel or delay school if school has not already begun. Also we may close school if the school day has already started. Under these conditions, personal contact with each parent is virtually impossible. Therefore, we urge parents to be aware that emergency cancellations or closing announcements are made via local radio and television stations. The following radio and television stations, and internet websites carry announcements of Alexandria Central emergency closings:

Radio

Froggy FM 97.5
The Border-106.7
WOTT-FM 100.7
WATN-AM 1240
WTOJ-FM 103.1

Television

WWNY-TV- Channel 7 Watertown
WWTI-TV-Channel 50 Watertown
Channel 10-Watertown:Your News Now

Internet Websites

alexandriacentral.org
wwnytv.com
northernny.ynn.com
myabc50.com

When the district announces a delay, this means that buses will be dispatched starting one or two hours later. Parents should be aware that any other en route delays can make the bus later yet. Further, when school is forced to close early, and your child needs to go to another person’s home for temporary care, **you must have the information on file with the office.** Finally, parents should remember that North Country winters can be severe. It is important that students dress appropriately in case of delays or emergencies en route. Guideline: 1)warm jacket or coat 2)hat or head dressing 3)mittens or gloves 4)boots 5)slacks or leg warmers for girls.

Also, if Alexandria Central is on a delay, there will be no morning vocational runs or morning Pre-K.

◆ **To Request Permission to Post or Distribute Printed Information in School**

Contact the District Superintendent’s Office at 482-9971, Ext. 1.

◆ **To Qualify to Vote on School Matters**

The voter must be a citizen of the United States, must be 18 years of age or older and must have been a resident of the district at least 30 days prior to the vote. You do not have to own property nor have children in the Alexandria Central School District to vote. Absentee ballots are available.

◆ **To Obtain Permission for Use of School Building and Grounds**

Pick up an application for Use of Alexandria Central School District Facilities in the District Office. This form must be filled out and **submitted** for approval **ten days** prior to the next board meeting.

◆ **Security**

Once the school day is in session, entrance may only be obtained through the front door via our security system.

◆ **School Counseling**

Students cannot function at their best if they are bringing to school a number of problems. Counseling services are available to any student. Mrs. Patricia Wagoner offers counseling services to students in grades Pre-K through 8. Mr. Kevin Durr is available for counseling students in grades 9-12. Mrs. Pamela Monica and Mrs. Stacey Linkroum, school psychologists, are available for counseling any student Pre-K through 12. Counseling is maintained at a high level of confidentiality. Please do not hesitate to call the counselors if you feel they can be of help.



Course selection for career planning and transition for students as they move beyond Alexandria Central is also a part of our secondary school counseling department.

◆ Visitors to the School Regulation

Visitors to the school will be governed by the following rules:

1. The principal of the school must be contacted by the person or group wishing to visit class rooms or programs and prior approval must be obtained for the visit. **The principal will make the necessary arrangements with the classroom teacher(s), and explain what the visitors will be seeing in the classroom.**
2. All such visitors must report to the main office or the high school office **prior to the approved visit.**
3. Parents or guardians wishing to speak with a specific teacher concerning the progress of a child must make an appointment with the teacher.
4. Parents are encouraged to visit counselors, school nurses, school psychologists and other support personnel, **by appointment**, in order to discuss any problems or concerns the parent may have regarding the student, whether school related or not.
5. Any visitor wishing to inspect school records or interview students on school premises must comply with all applicable Board rules, regulations and policies. In questionable cases, the visitor shall be directed to the Superintendent's office to obtain written permission for a visit.
6. The principal is authorized to take any action necessary to secure the safety of students and school personnel. Unauthorized visitors shall be requested to leave school premises immediately, and will be subject to arrest and prosecution for trespassing if they refuse.

◆ Student Dress Code

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. The following clothing shall be deemed inappropriate and unacceptable on school grounds, in school vehicles, and at school functions:

- * Sexually revealing clothing (such as extremely brief garments, tube tops, net tops, halter tops)
 - Fingertip rule for shorts, skirts and dresses
 - Pants need to have seams
 - No cleavage, no midriff skin
- * Clothing and jewelry that presents a safety hazard
- * Clothing that represents or advocates the use of drugs or alcohol
- * Clothing with offensive messages
- * Footwear that is a safety hazard
- * Underwear that is not completely covered with outer clothing
- * Gang-related attire and jewelry
- * Hats (in the school building)
- * Any clothing or jewelry that is inappropriate for or disruptive of the educational process.



Students who violate the District's dress code shall be requested to modify their appearance by replacing, covering and/or removing the offending item. Failure to follow this directive is insubordinate and will result in suspension.

◆ Grades 7-12 Eligibility

There is an eligibility policy for students in grades 7-12. Students who are on the eligibility list for two subjects or more are ineligible for all extra-curricular activities for the period of eligibility. This means attendance at activities such as sporting events, school dances, extracurricular trips, etc. is prohibited. For students who participate in an interscholastic activity, Board of Education policy must be followed as stated in the interscholastic policy #4.

Students who become academically ineligible must report to a structured study hall from 2:51-3:30 p.m. Monday through Friday and then report to practice. However, they may not participate in athletic contests during the period of ineligibility. Attendance at games (sitting on the bench) is at the coach's discretion. Failure to report to structured study hall without proper legal excuses will result in extending of ineligibility by the number of study halls missed.

For grades 7 & 8, students who receive an incomplete or mark less than 65% in two subjects or more for any five-week period during the school year will be ineligible for the five-week period (unless the teacher changes the incomplete/grade to passing).

Students on In-School Suspension or Out-of-School Suspension are ineligible from all school activities on the day of suspension.



◆ **Protection of Pupil Rights Amendment**

Under the Protection of Pupil rights Amendment (PPRA), Alexandria Central School will notify parents of any surveys, the right to review the survey, and their rights to have their child opt out of any surveys.

◆ **Parent Conferences PreK-12**

Parents wishing to meet with a teacher may set up an appointment through the office or by contacting the teacher directly. Teachers will not be able to leave the classroom during instructional time for the purpose of conducting a conference. Parent teacher conferences for all students are scheduled for November 23 and 24. These are half days, students will be dismissed at 11:15 a.m.

◆ **No Skateboarding Allowed on School Property**

Utica Mutual Insurance Company, the district's liability insurance carrier, has requested that skateboarding be prohibited on Alexandria Central School property. Should there be a question in regards to this, please do not hesitate to contact their office at 785- 3090.

◆ **Tools for Schools**

Again this year, ACS will be participating in the Price Chopper "Tools for Schools" program for the 2015-2016 school year. If you have already registered your AdvantEdge card for our school, you do not need to re-register for this year's program. If you haven't registered yet, please go to www.pricechopper.com/toolsforschools and sign up. Thank you for your support. If you have any questions, please call Mrs. Kim Carpenter at 482-9971, Ext. 1.

◆ **ACS Spiritwear Sale**

Once again the ACS River Rompers Relay for Life Team will be conducting a Spiritwear Sale. A wide variety of high quality shirts, sweatshirts, fleece, and accessories will be offered. All items will be embroidered with the ACS Purple Ghost logo. Elementary students will be receiving order forms and additional order forms will be available in the main and high school offices.



◆ **Summer Reading Incentive**

Students in grades K-6 who participated in the school library's summer reading incentive are reminded to bring their summer reading logs to the school library no later than Wednesday, September 16 so that plans can be made for the summer reading celebration.

Nurse's Corner: Mrs. Hunneyman



Student Insurance

The Board of Education has purchased a student accident insurance policy to pay partial medical expenses if students are injured while participating in school sponsored activities. The policy is a non duplicating one. This means if a family is covered by their own hospitalization plan, then that personal policy will provide first coverage. If there are any expenses not covered by a personal policy or if there is no personal insurance, the student accident insurance will pay the maximum coverage allowable under its policy. Any difference will be the responsibility of the family. Mrs. Hunneyman, our school nurse, is responsible for handling all the medical claims for the student insurance program.

Medications In School For Students

If a student needs to take a medication while in school, New York State Law requires that the parent bring a written prescription by the doctor and that the medication be in the original container from the drugstore. Parents must contact Mrs. Hunneyman, School Nurse, if their child is required to take medication during the school day.

Medical Examinations and Required Immunizations

It is essential for parents to inform the school nurse of any existing or new health problems or medications that their child requires throughout the school year. A physical examination, including a screening for scoliosis is administered in grades 2, 4, 7, and 10 and also for new students. New York State Education Law, Section 903 requires such students have this examination by a private physician at the parent's expense or by the school physician. **INTERSCHOLASTIC PROGRAM PARTICIPANTS MUST BE GIVEN A PHYSICAL EXAMINATION BY THE SCHOOL PHYSICIAN.** The following screening tests will be completed during the school year by the school nurse: vision: grades K-10, hearing: grades K-5, 7 and 10, scoliosis: students grades 5-9. Parents will be notified of any irregular findings as a result of testing.

Please call the school nurse at school if you have any questions regarding the above information at (315) 482-9971, ext.9.



Family Education Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.
3. The right to privacy of personally identifiable information in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:



Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-8520

ALEXANDRIA CENTRAL SCHOOL DISTRICT NOTIFICATION OF RIGHTS UNDER FERPA AND DESIGNATION OF DIRECTORY INFORMATION DIRECTORY INFORMATION AND MILITARY RECRUITER ACCESS TO STUDENT INFORMATION

If you do not want the Alexandria Central School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 30th of the current school year.

The Alexandria Central School District has designated the following information as directory information*:

- 1) Student's name
- 2) Participation in officially recognized activities and sports
- 3) Address
- 4) The annual yearbook
- 5) Weight and height of members of athletic teams
- 6) Honor Roll and other academic recognition lists
- 7) Photograph & video
- 8) Degrees, honors, and awards received
- 9) Graduation programs
- 10) Major field of study
- 11) Dates of attendance
- 12) Grade level
- 13) The most recent educational agency or institution attended
- 14) A playbill showing your child’s role in the production

If a parent/eligible student opts out of providing directory information (or any subset of such information) to third parties, the opt-out relating to the student's name, address, or telephone listing applies to requests from Military Recruiters as well. For example, if the opt-out states that telephone numbers will not be disclosed to the public, the District may not disclose telephone numbers to Military Recruiters.

Please visit our school website at: www.alexandriacentral.org

To view:

- **our newsletters in color (go to: “Quick Links”; click on “ACS Newsletter”)**
- **our sports schedules (go to: “Quick Links”; click on “Athletic Schedules”)**
- **our calendar (located at the top of our home page)**



MRS. ANNE REMINGTON, ACS CAFETERIA MANAGER



The Cafeteria staff would like to welcome everyone back!!! Alexandria Central School staff knows that one of the most important ways in which we can help our children perform better in their classrooms is to provide them with the nutrition necessary for the healthy growth of their minds and bodies. Therefore, we provide breakfast and lunch in our school daily. We invite all students to show their support to the food service program through frequent participation. Students may purchase breakfast @ \$1.10 and lunch @ \$2.10.

WE ENCOURAGE ALL FAMILIES TO APPLY FOR FREE OR REDUCED LUNCHES, YOU MAY JUST BE ELIGIBLE!

To get free or reduced price meals for your child/children you may submit a Direct Certification form letter from the NYS Office of Temporary Disability Assistance, **OR** carefully complete the application and return it to school in a sealed envelope labeled cafeteria.

If you now receive food stamps or Temporary Assistance to Needy Families (TANF), for any children, the application must include the child's/ children's name(s), the household food stamp number or TANF number, and the signature of an adult household member. All children with the same case number may be listed on the same application. Separate applications are required for children with different case numbers. If you do not list a food stamp or TANF number for all children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member received last month, source of the income, and head of household signature and social security number. **It is VERY important that the head of household signature is on the application along with that person's social security number! An application that is not complete cannot be reviewed or considered for approval. Please be sure your application lists EACH PERSON THAT RESIDES WITHIN THE HOUSEHOLD.**

VERIFICATION: The school may ask you to verify your income throughout the school year for eligibility. You will be notified in writing, if you have been selected for verification. School officials may ask you to send up-to-date income proof to determine if your child should still be receiving free or reduced price meals.

NONDISCRIMINATION: If you believe you have been treated unfairly, in accordance with federal law and U.S. Department of Agriculture policy. This institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call 202-720-5964. **USDA IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.**

IF YOUR CHILD IS ELIGIBLE FOR FREE OR REDUCED LUNCH, HE/SHE MAY ALSO GET BREAKFAST AT THE SAME FREE OR REDUCED PRICE. STUDENTS MUST GET A FULL REIMBURSABLE MEAL TO BE FREE OR REDUCED. If the student is purchasing just a milk or juice, it will be charged at the ala cart price.

REAPPLICATION: You may apply for benefits any time during the school year. If you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time. You will be notified when the applications is approved or denied.

LUNCH: We offer five (5) components: Meat/Meat alternate, Vegetable, Fruit, Grains, Milk. Choose at least 3 components with one being a ½ cup of fruit or vegetable.

BREAKFAST: we offer four (4) components: Fresh fruit, 100% fruit juice, plus 2 grains. Choose at least 3 components with one being a ½ cup fruit.

Under the new mandated nutritional guidelines, juice may no longer be served in place of milk to students with milk allergies. Juice will still be available for students to purchase.

Drinking water: Students will be allowed to get drinking water from the water fountain during lunch. Bottled water may be purchased. Grades PK-5 – 8 oz. \$.50, grades 6-12, 16 oz. \$1.25.

FIELD TRIPS: When your student goes on a field trip, the cafeteria will provide a lunch if needed. Call the cafeteria or let the teacher know when this is necessary. However, the price of the bag lunch is the same as a regular lunch. The bag lunch consist of the following: PBJ sandwich, fruit, veggie sticks, juice.

CHARGING POLICY: A student may charge up to \$5.00 on his/her cafeteria account. Charging of ala cart items is not allowed. Once the \$5.00 maximum charge is reached, students will be offered an alternative meal. PBJ sandwich, fruit, veggie & white milk will be offered at lunch, and at breakfast cereal, white milk & fruit, will be offered. The student will be charged for that meal choice also until the charges are paid in full.

STUDENT ACCOUNTS: You may review activity and add money of student accounts on our website, www.alexandriacentral.org. Click on cafeteria then my school bucks to do so. If you have any restrictions that you would like to add to your child/children's account, please call the cafeteria.



Dear Parent/Guardian:

August 2015

Children need healthy meals to learn. Alexandria Central School District offers healthy meals every school day. Breakfast cost \$1.10; lunch costs \$2.10. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.25 for breakfast and \$0.25 for lunch.

1. **Do I need to fill out an application for each child?** No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to:

Anne Remington, Cook Manager
34 Bolton Avenue
Alexandria Bay, New York 13607
Phone: 315-482-9971, ext. 9
E-mail: aremington@alexandriacentral.org

2. **Who can get free meals?** All children in households receiving benefits from **food stamps, the Food Distribution Program on Indian Reservations or TANF**, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.
3. **Can foster children get free meals?** **Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.**
4. **Can homeless, runaway, and migrant children get free meals?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail the following person to see if they qualify:

Kevin Durr, Homeless Liaison Coordinator
34 Bolton Avenue
Alexandria Bay, New York 13607
315-482-9971, ext. 3070
kdurr@alexandriacentral.org

5. **Who can get reduced price meals?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. **Should I fill out an application if I received a letter this school year saying my children are approved for free meals?** Please read the letter you got carefully and follow the instructions. Call the school at **315-482-9971, ext. 9** if you have questions.
7. **My Child's application was approved last year. Do I need to fill out another one?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. **I get Wic. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. **Will the information I give be checked?** Yes and we may also ask you to send written proof.
10. **If I don't qualify now, may I apply later?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. **What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to:

Mr. Kyle Faulkner, Superintendent
34 Bolton Avenue
Alexandria Bay, New York 13607
315-482-9971, ext. 1
kfaulkner@alexandriacentral.org

Alexandria



We Are ONE

12. **May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. **Who should I include as members of my household?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. **What if my income is not always the same?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. **We are in the military. Do we include our housing allowance as income?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. **My spouse is deployed to a combat zone. Is her combat pay counted as income?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. **My family needs more help. Are there other programs we might apply for?** To find out how to apply for **food stamps** or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

**2015-2016 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS**

REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$21,775	\$1,815	\$908	\$838	\$419
2	\$29,471	\$2,456	\$1,228	\$1,134	\$567
3	\$37,167	\$3,098	\$1,549	\$1,430	\$715
4	\$44,863	\$3,739	\$1,870	\$1,726	\$863
5	\$52,559	\$4,380	\$2,190	\$2,022	\$1,011
6	\$60,255	\$5,022	\$2,511	\$2,318	\$1,159
7	\$67,951	\$5,663	\$2,832	\$2,614	\$1,307
8	\$75,647	\$6,304	\$3,152	\$2,910	\$1,455
*Each additional household member add:	\$7,696	\$642	\$321	\$296	\$148

How to Apply: To get free or reduced price meals for your children you may submit a Direct Certification letter received from the NYS Office of Temporary and Disability Assistance, OR carefully complete one application for your household and return it to the designated office. If you now receive food stamps, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household food stamp, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a food stamp, TANF or FDPIR case number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your food stamp or TANF case number or complete the income portion of the application.



(Reduced Meals Application: page 3)

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive food stamps.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964. USDA is an equal opportunity provider and employer.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.



Sincerely,

Kyle Faulkner
Superintendent of Schools

- Our newsletter is available on the ACS website for your viewing. If you no longer want to receive a copy in the mail, please contact Kim Carpenter: phone: 482-9971 ext. 1 or email: kcarpenter@alexandriacentral.org



Date Withdrew _____

Attachment Va F ___ R ___ D ___

2015-2016 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and return it to (name/school). Call (phone number), if you need help. Additional names may be listed on a separate paper.

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Skip to Part 4, and sign the application.

Name: _____ CASE # _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

Total Household Members (Children and Adults)

4. Signature: An adult household member must sign this application and provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before it can be approved.

I certify (promise) that all of the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____
 Email Address: _____ Last Four Digits of Social Security Number: XXX-XX-_____
 Home Phone: _____ Work Phone: _____ Home Address: _____

I do not have a SS#

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
 Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

SNAP/TANF/Foster
 Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____
 Free Meals Reduced Price Meals Denied/Paid
 Signature of Reviewing Official _____ Date Notice Sent: _____

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, submit a Free Meals/Milk Eligibility Letter received from the Office of Temporary and Disability Assistance OR complete only one application for your household using the instructions. Sign the application and return the application to A. Remington if you have a foster child in your household, you may include them on your application. A separate application is no longer needed. Call the school if you need help: 482-9971 x9. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING FOOD STAMPS, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current Food Stamp, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. Do not use the 16-digit number on your benefit card. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a food stamp case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. If you listed a food stamp, TANF or FDPIR number, a social security number is not needed.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). In order to determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

PRIVACY ACT STATEMENT

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a Food Stamp, Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

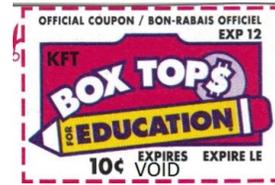
USDA is an equal opportunity employer.



BOXTOPS FOR EDUCATION

Two quick and easy ways that everyone can help ACS to raise money and to earn classroom supplies are to collect Box Tops for Education (BTFE) and Campbell's Labels for Education (CLFE).

BTFE can be found on many grocery and household items. Some examples include: Ziploc Bags, Kleenex Tissues, and almost all General Mills products. New companies are participating every year!! So be on the lookout for them. They look like this:



If you shop at Sam's Club, many products have Bonus BTFE and they look like this:



All you need to do is tear off the BTFE and send them to school with your child. BTFE can be dropped off in the Elementary or High School offices, or given to your child's classroom teacher or to Mrs. Murphy.

Don't worry about cutting them out perfectly—that's my job! However, please be aware that BTFE do have expiration dates. So please get the BTFE to school as quickly as possible. Also, please don't think that your 2 or 3 BTFE don't really matter. In the past several years, the BTFE Program has helped us raise over \$1,000 per year! These funds are used to help support a wide variety of school activities.

Campbell's Labels for Education is another great program at ACS. Please collect the labels and send them in the following the same guidelines as BTFE. Once again, CLFE can be found on countless products and new companies are adding them every year—they are on more than just soup. Also, please don't worry about cutting them out perfectly. CLFE are "cashed in" for classroom supplies. CLFE can look a lot of different ways. Below are some common examples:



To learn more about this program and view a complete list of participating products visit the following websites:
<http://www.boxtops4education.com>
<http://www.labelsforeducation.com>

Thank you for your support, Mrs. Murphy



OCTOBER 3 is the date for this year's **Race for a Cure**,
sponsored by the *River Rompers*,
Alexandria Central's Relay for Life team.

The 1K Fun Run is free and begins at 9:30am. The 5K Run/Walk, which starts at 10:00am, is \$20 pre-race day and \$25 the day of the race.



A registration form is included in this newsletter and is also available online at: www.alexandriacentral.org.

Participants registered by September 15 are guaranteed a race t-shirt. Registration on race day for both runs begins at 8:30am in the MPR.

Garlock's Hardware and Lumber has once again donated a Weber grill for us to raffle and tickets will be available the day of the race.

SAVE THE DATE
October 3

*All money raised will benefit the
American Cancer Society.*

**ACS River Rompers 5K Run/Walk and 1K Fun Run - Race for a Cure!
Saturday, October 3, 2015**

Location: Alexandria Central School 34 Bolton Avenue Alexandria Bay, NY 13607

Time: 10:00 A.M. 1K Fun Run starts at 9:30 A.M. with registration beginning @ 8:30 A.M.

Course: The race begins and ends on the Alexandria Central School lower football/soccer field.

Please complete one registration form per runner. One free t-shirt is included in your \$20 registration.
(In order to encourage families with children to run, when 3 or more participate, registration fee for each is \$15.)
***** *A.C.S. Student Athletes participating in a fall sport, please see your coach for a team registration form.* *****

1K Fun Run is free for participants.

Additional t-shirts: \$15 each for the general public; \$10 for A.C.S. students

Registration must be received by September 15, to guarantee a t-shirt.
Race Day Registration: \$25 (no shirt guarantee)

Place your t-shirt order here! (If ordering multiple shirts, indicate quantity.)

Adult S _____ **Adult M** _____ **Adult L** _____ **Adult XL** _____ **Adult XXL** _____

Youth S (6-8) _____ **Youth M (10-12)** _____ **Youth L (12-14)** _____

Registration fee: \$20; \$15, if 3 OR MORE MEMBERS from same FAMILY/HOUSEHOLD
\$ _____

Additional t-shirts: _____ @ \$15; _____ @ \$10 = \$ _____

Total fee enclosed: \$ _____

MAKE CHECKS PAYABLE TO: **ACS RIVER ROMPERS**

**Mail Registrations to: ACS River Rompers c/o Teri Lowe Alexandria Central School
34 Bolton Avenue Alexandria Bay, NY 13607**

Race Day Registration: 8:30-9:30 in the A.C.S. Elementary Cafeteria.

Registrations will be accepted until the event is filled. T-shirts will not be custom-ordered for size after 9/15/2015. Walk will take place rain or shine. All donations are non-refundable and non-transferrable. ACS 5K run is a program of the ACS RIVER ROMPERS, a charitable organization described in IRC501©(3). Your donation is tax-deductible to the extent permitted by applicable law. RELEASE: (Must be signed by all participants or parent or guardian if under age 18). I understand that my consent to these provisions is given in consideration of the acceptance of this registration and for being permitted to participate in this event. I am a voluntary participant in this event and in good physical condition. I KNOW THAT THIS EVENT IS A POTENTIALLY HAZARDOUS ACTIVITY AND I HEREBY ASSUME FULL AND COMPLETE RESPONSIBILITY FOR ANY INJURY OR ACCIDENT WHICH MAY OCCUR DURING MY PARTICIPATION IN THIS EVENT OR WHILE ON THE PREMISES OF THIS EVENT, AND I HEREBY RELEASE AND HOLD HARMLESS AND COVENANT NOT TO FILE SUIT AGAINST ACS 5K RUN, ACS RIVER ROMPERS, ITS DIRECTORS, OFFICERS, AND COMMITTEE MEMBERS AND ANY OTHER AFFILIATED INDIVIDUALS, AND WALK SPONSORS, THEIR DIRECTORS, OFFICERS, AND THEIR AGENTS AND EMPLOYEES, AND ALL OTHER PERSONS OR ENTITEES ASSOCIATED WITH THIS EVENT ("THE RELEASES") FROM ANY LOSS, LIABILITY, OR CLAIMS I MAY HAVE ARISING OUT OF MY PARTICIPATION IN THIS EVENT, INCLUDED, BUT NOT LIMITED TO PERSONAL INJURY OR DAMAGE I MAY RECEIVE ARISING OUT OF MY PARTICIPATION IN THIS EVENT, WHETHER CAUSED BY FALLS, CONTACT WITH OTHER PARTICIPANTS, CONDITIONS OF THE COURSE, NEGLIGENCE OF THE RELEASES OR OTHERWISE. If I do not follow all the rules of this event, I understand that I may be removed from the walk. I give my full permission to ACS 5K Run and its sponsor and corporate sponsors to use any photographs, videos, or other recordings of me that are made during the course of this event.

Name/Company _____

Mailing address _____

City _____ State _____ Phone _____

____ M ____ F Age _____ Email _____

Signature (Parent's, if participant under 18 years) _____

**Photography and Video Recording Release Form
2015-2016**

Photographs and/or videos are taken of school events and activities and are published on the Alexandria Central School District web page, local broadcasting stations, and in newspapers. We ask your permission to highlight your student's achievements.

Please fill out the document below only if you do not want your child's picture released or published. Return Pre-K through 6 student forms to Mrs. Durand in the Elementary Office, and 7-12 student forms to Mrs. Gill in the Secondary Office by September 18, 2015.

Thank you for your cooperation.

Permission **not** granted.

Student's Name(s)

Parent's Signature

Date



NOTIFICATION OF MILITARY OP-OUT

20 USC section 7908 Armed Forces Recruiter Access to Students and Student Recruiting Information requires that local school officials offer the same access opportunities for the military as they grant to post-secondary education institutions or prospective employers. This same law states that a secondary school student or the parent of the student may request that the student's name, address, and telephone listing described in paragraph 1 not be released without prior written parental consent, and that the local educational agency or private school shall notify parents of the option to make a request and shall comply with a request. For more information, please see the Student Information Privacy Directive, P.L.107-110, section 9528(a)(2).

Military recruiters often ask school districts for information about students who are in their junior or senior years of high school. If you so choose, sign below and have your child return the bottom portion of this form by October 2, 2015 to Mr. Durr, School Counselor. Thank you.

Please complete and return:

DO NOT release information about my child, _____,
to the military.

Signature of Parent

Date

Failure to return this signed waiver by October 2, 2015 indicates that we will release the information to the military.

